

SWMED PROJECT TIME PLAN

ACTIVITIES, RESOURCES AND COSTS

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KICK-OFF MEETING 3-4 NOVEMBER 2011

PARCO DELL'APPIA ANTICA

IN ROME



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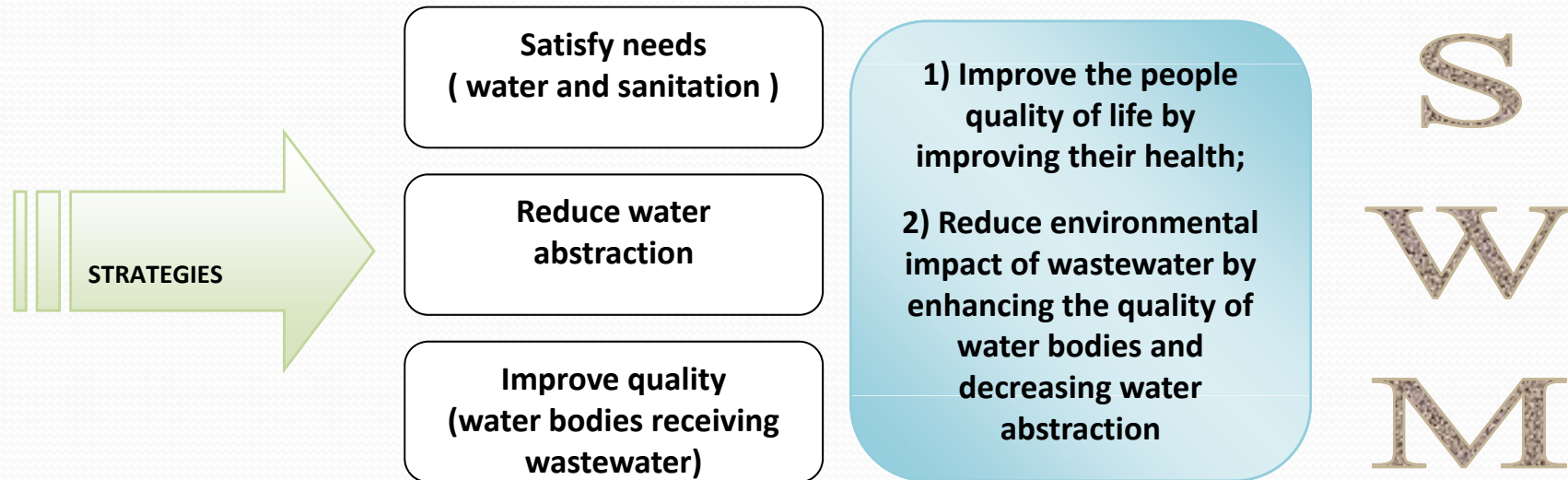


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SWMED – Project GOALS !

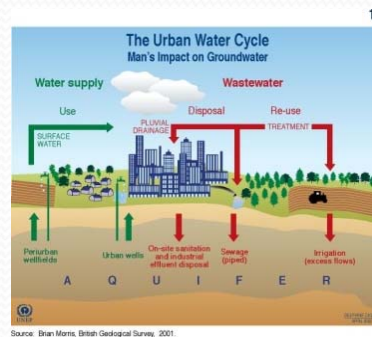


Sustainable Water Management

2 levels of application



HOUSEHOLD: house water-cycle, from consumption to collection of different wastewater fractions for a cost-efficient treatment; i.e. treated grey-water to be reused for irrigation or domestic use



URBAN: distribution network (losses reduction); sewage system (separation of rainwater from wastewater); wastewater treatment plant (efficiency for reuse).



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Results to achieve to settle a SWM in each partner country

1 PARTICIPATION

Creation of regional/local water table

2 TAILOR-MADE SOLUTIONS

ad-hoc guidelines for implementation

3 WATER POLICY PAPERS

commitment to introduce SWM concepts in water and urban planning tools

4 INFORMATION

CAMPAIGNS – national and local dissemination activities



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SET UP OF A NEW WATER POLICY



NECESSARY THE ACTIVE INVOLVEMENT OF RELEVANT STAKEHOLDERS

PUBLIC BODIES – Especially Municipalities for rainwater harvesting, grey-water treatment and recycling. Environmental and Health monitoring Institutions;

WATER AUTHORITIES - for tariff schemes adoption and awareness raising campaigns.

WATER UTILITIES – for the water supply systems

FINAL USERS – Consumers' associations and environmental NGOs,



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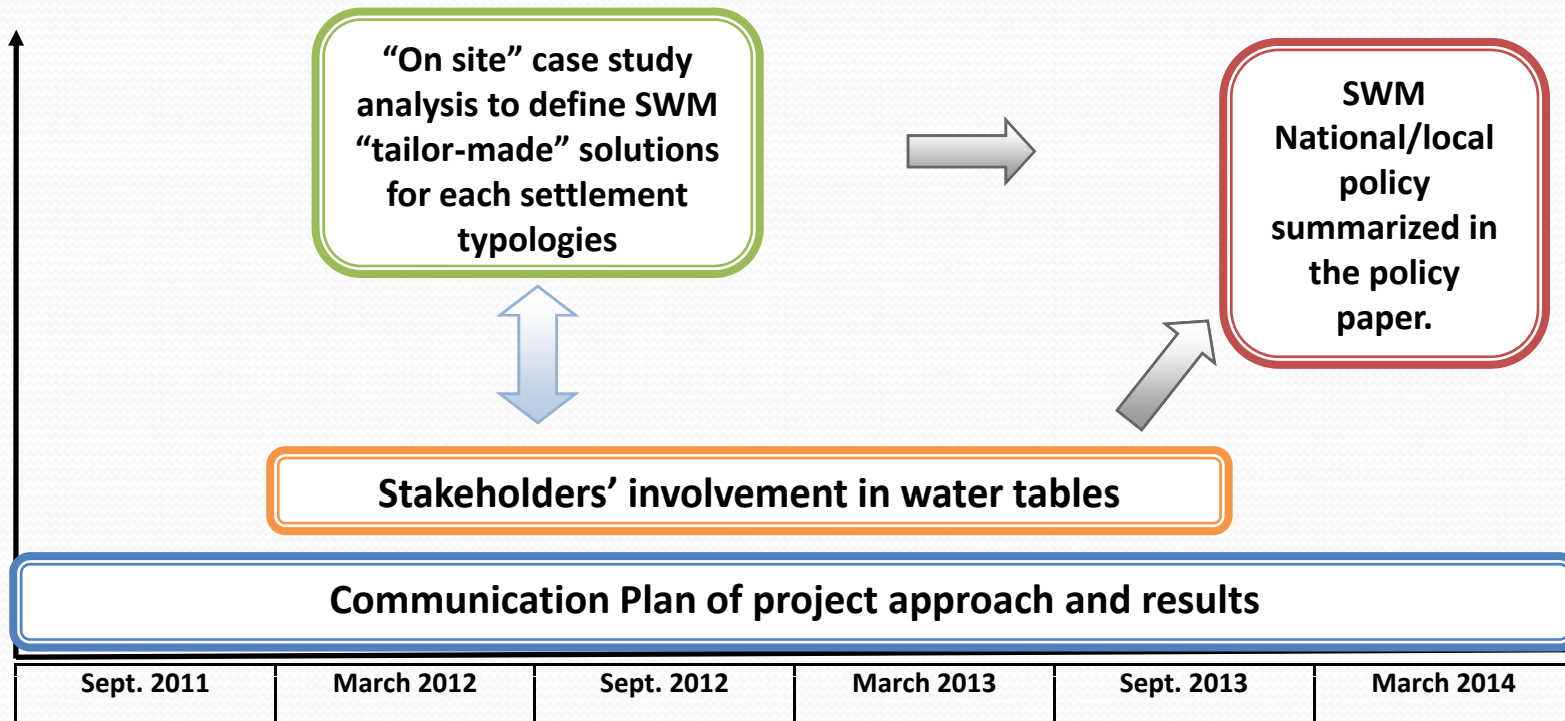


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The Project CONCEPT in 4 interrelated axes



Expected Results and related Outputs

1. The creation of 5 WATER Tables

1. Database of members
2. Table participation agreement
3. Reports per each meeting

2. SWM Tailor-made solutions

1. Technical Guide to apply SWM approach in different settlements
2. Country specific SWM Policy paper signed by all local water stakeholders



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Expected Results and related Outputs

3. Communication campaign

1. 3 presentation of SWMED in international conferences
2. 4 national workshop
3. 20 local workshop
4. 1 database of participant to national/local workshops
5. 1 project website in two languages (English and Arab)
6. Publication of materials in English and Arab (brochures, leaflet)

4. SWM Houses

1. Equipment for 2 SWM houses (water saving systems, wastewater recycling, methods and BAT explanation panels, SWM approach and project information board, pictures, EU project plaque)



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PROJECT ACTIVITIES

**WP 1- PROJECT MANAGEMENT
(Lazio Region)**

Coordination of the project partners network:

- ✓ **Technical**
- ✓ **Administrative**
- ✓ **Financial**

Management and organization of project activities;

Communication and Reporting to the JMA;

**Quality control of project results and outputs
(Internal Evaluation)**



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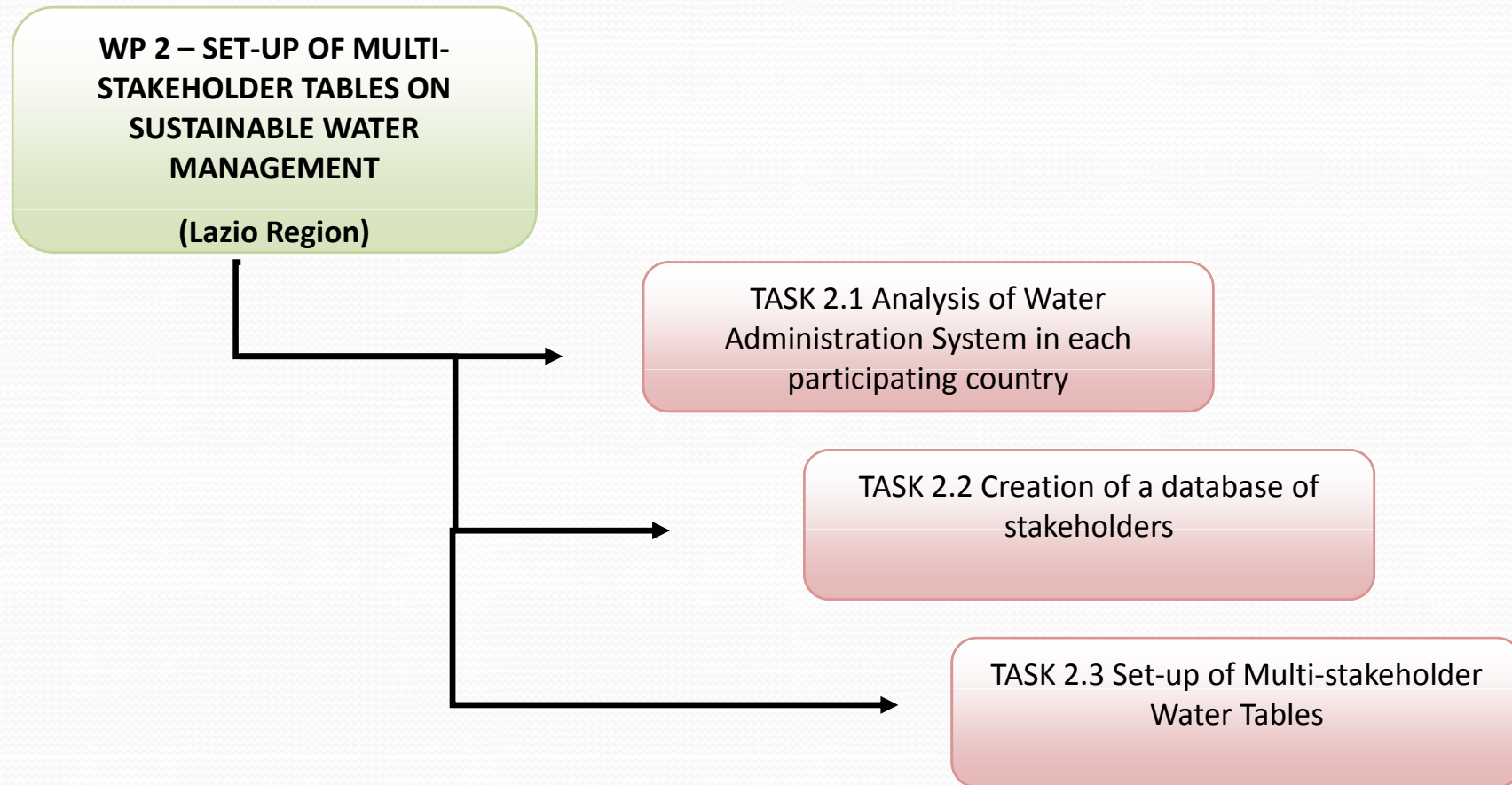


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PROJECT ACTIVITIES



PROJECT ACTIVITIES

**WP 3 – SUREVEY ON WATER AND
WASTEWATER SYSTEMS,
HOUSEHOLD CONSUMPTIONS
AND WATER USES**

(IRIDRA SRL)

**TASK 3.1 Collection and analysis of
existing data**

**TASK 3.2 On-site investigation to
assess the data collected and
elaborated**



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PROJECT ACTIVITIES

WP 4 – Identify ad-hoc SWM solutions for different target areas in partner countries

(IRIDRA SRL)

TASK 4.1 Identification of settlements' typologies where to develop SWM solutions

TASK 4.2 Development of tailor-made solutions for each settlement typology



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PROJECT ACTIVITIES

WP 5 – Elaboration of policy papers to adopt the proposed solutions on national and local scales

(LAZIO)

TASK 5.1 Analysis of socioeconomic effects of water policies in developing countries

TASK 5.2 Elaboration of a policy paper on SWM agreed by the involved stakeholders



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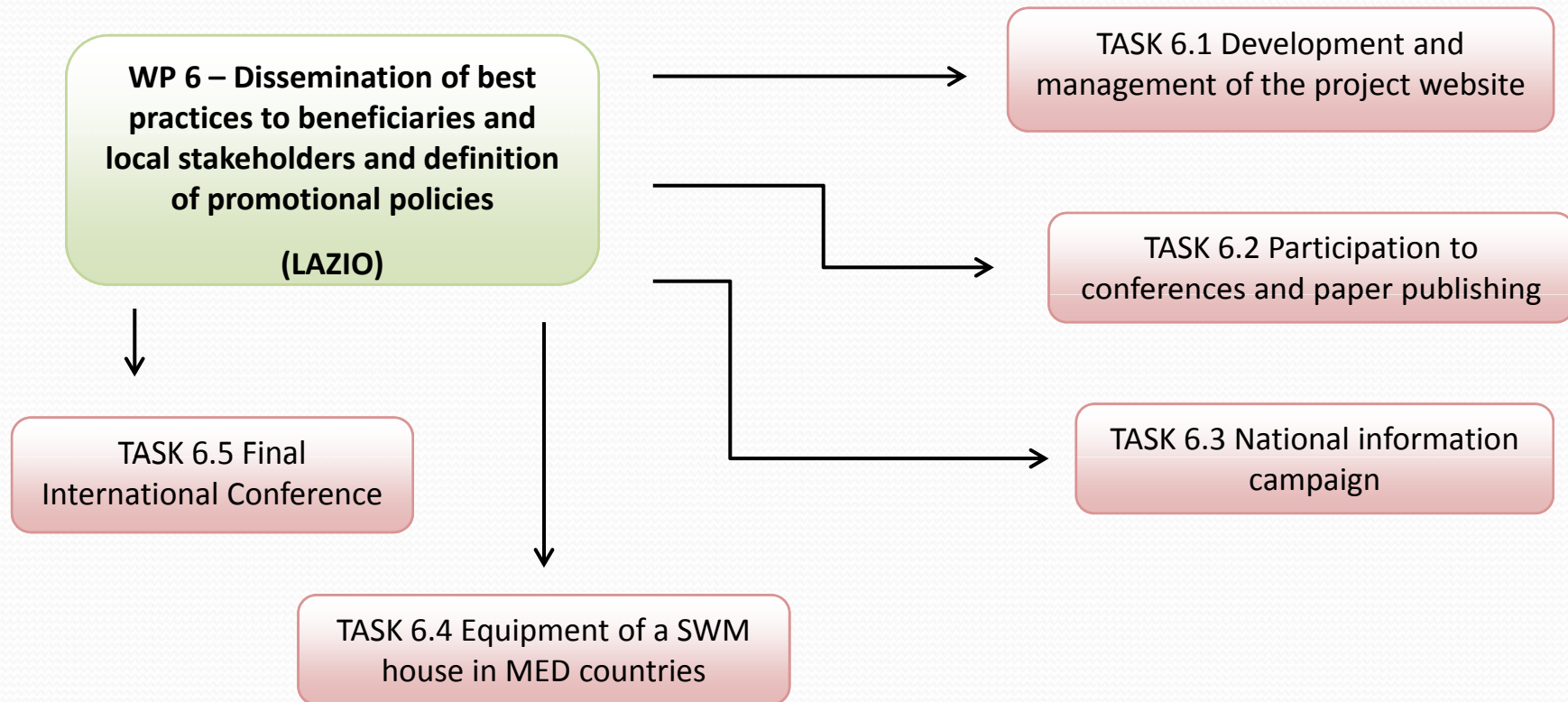


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PROJECT ACTIVITIES



THE PROJECT MANAGEMENT SYSTEM

The Steering Committee → Chaired by the applicant and composed by a member from each partner , it will contribute to evaluate the project milestones and deliverables . It will also monitor the resources used and costs incurred in the project implementation.

The Communication Board → Chaired by the applicant and composed by a member from each partner , it will contribute to implement and monitor the communication and dissemination strategy of the project.



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THE PROJECT MANAGEMENT SYSTEM

The Administrative Secretariat



Chaired by the applicant and composed by a member from Lazio Region and Svi.med, it will contribute to organize the Project and technical meetings and draft the minutes. It will also supervise the upload of partners' financial and administrative docs on the project website intranet.



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THE PROJECT MANAGEMENT SYSTEM

6 PROJECT MEETINGS

Rome 3-4/11/2011

Palestine 1-2/03/12

Tunisia 6-7/09/2012

Malta 4-5/04/2013

Sicily 3-4/10/2013

Final Conference in
Tunisia 12-15/06/14

4 TECHNICAL MEETINGS

Malta 1-4/05/2012

Palestine
30/10/12-2/11/12

Tunisia 18-21/06/2013

Rome 4-7/03/2014



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THE PROJECT MANAGEMENT SYSTEM

The **Project Meetings** are organized:

- ✓ on a six months basis or
- ✓ at the end of an Auditing period

The **Project Meetings** lasts two days (Thursday and Friday) and are organized in each partner country.

The **Project Meetings** overlap with the **Steering Committee** meetings and thus will decide over the project orientation.



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THE PROJECT MANAGEMENT SYSTEM

During **Project Meetings** the Beneficiary will:

- relate to partners on the Financial and Technical project's state of the art and will report to them any relevant communication from the JMA.
- assess, along with the SC members the deliverables then achieved, considering possible changes or adaptations to be agreed upon by all the participants.
- Jointly decide with the SC members on the implementation strategy of the activities envisaged until the next PM (methodology, timing, communication).

Rome 3-4/11/2011



The Beneficiary and SC should approve the deliverables, milestones, deadlines, assumptions, budget and WBS



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THE PROJECT MANAGEMENT SYSTEM

1ST PROJECT meeting
Palestine 1-2/03/12

AGENDA

02/03/2012

9.00 – 10.30 Presentation of the Internet website offline and discussion on future Forum and intranet system for uploading docs.

10.30 – 12.00 Presentation of WP5

12.00 -13.00 Introduction to the socio-economic survey on water policy effects in MED

AGENDA

01/03/2012

9.00 -9.30 Communication from the JMA

9.30 – 11.00 Report on partners financial expenditures (Sept.11-Febr.12)

11.30 – 12.30 Presentation of the Report on water systems in MED and discussion.

12.30 -13.30 Presentation of the stakeholders lists to the SC

13.30 – 14.30 Lunch

14.30 – 16.00 Presentation of guidelines for the data collection of water/wastewater management and Household water uses.

16.00 -17.00 Open discussions and any other issue



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THE PROJECT MANAGEMENT SYSTEM

The **Technical Meetings** are organized:

- ✓ After six to eight months of each other
- ✓ In proximity to technical decisions to take

The **Technical Meetings** lasts four days (from Tuesday to Friday) and are organized in each partner country.

The **Technical Meetings** are used to collect technical information in the visiting country and give advice to the experts in charge with local activities.



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THE PROJECT MANAGEMENT SYSTEM

During **Technical Meetings** the host country partner will:

- organize meetings among project partners, local experts and privileged witnesses in order for the project technicians to help the host country to prepare the future activities envisaged.
- organize visits where the envisaged activities will be implemented.
- organize meetings among project partners and local authorities representatives in order to support the Institutional bodies to implement the actions.

Please Keep in mind that with the term “Technical” we **do not only refer** to the guidelines for sustainable water management solutions but to all the tools necessary to reach the results foreseen in SWMED project: 1) Participation; 2) Tailor-made solutions; 3) Water policy papers; 4) Information campaign.



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THE PROJECT MANAGEMENT SYSTEM

SWMED is an **INTEGRATED** Project characterized by a **MULTIDISCIPLINARY** approach. Behind the capacity to elaborate a SWM model for all partners the challenges of this project are represented by the will to:

- Elaborate a water policy by drafting a policy paper through the participatory approach involving the relevant stakeholders;
- Share knowledge on Public Procurement following the guidelines from the EU (PRAG and EU Directives)
- Set-up a common communication campaign.
- Share administrative and management knowledge among the public institutions in order to build or sharpen the existing capacity to manage EU funds.



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THE PROJECT MANAGEMENT SYSTEM

1st TECHNICAL MEETING
Malta 1-4/05/2012

AGENDA
04/05/2012
9.00 – 13.00 Internal meeting among partners to discuss the organization of the 1st Water table and the local workshop.
13.30 Lunch
14.30 End of meeting

AGENDA
01/05/2012
9.00 -13.00 Meeting with MRA
13.30 Lunch
14.30 – 17.00 Site-tour in the MRA administrative and technical offices.
02/05/2012
9.00 – 13.00 Meeting with the project stakeholders
13.30 Lunch
14.30 – 17.00 site-visit in the areas where the MRA will make the customer satisfaction survey
03/05/2012
9.00 -13.00 Meeting with consumers association to present the distribution kit.



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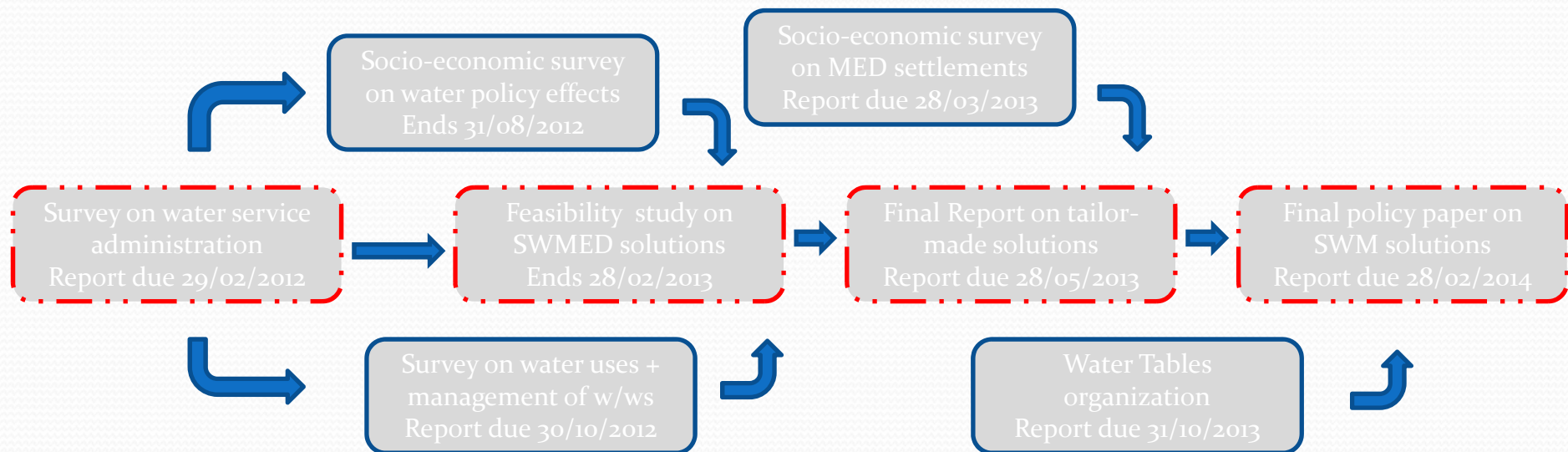


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